

1. Logging In

- When logging into your profile on CCMonline.org, you will be transferred to churchcenter.com and prompted to log in with either phone number or email. A verification code will be sent to your contact and this code will log you in.

To get started, enter your mobile number.
We'll send you a code you can use to log in or create an account.

By continuing, you agree to Planning Center's Terms of Service and Privacy Policy.

[Next](#)

[Use email address instead](#)

2. Giving home page

- After logging in, the site will offer you the home giving page, and you should see your name, contact information, and a profile photo if available under “My information.” A drop-down menu will permit you to give “One time” or “Regularly.”


Give \$ USD

Tithes and Offerings funds will go here.

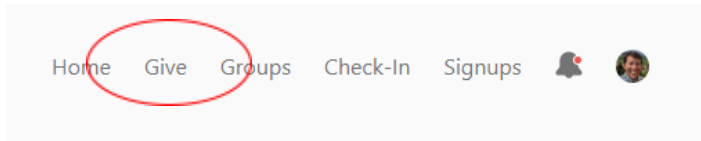
[+ Add donation](#)

Frequency

My information

 AJ (Andrew) Mattson
ajm15@albion.edu

Select payment method



3. Adding gift information

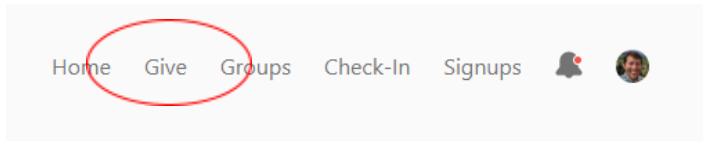
- Above the Frequency menu, you will be able to adjust the amounts to various funds offered through Crossroads Church and Ministries. For example, if you wanted to give \$100 for a one time gift, but have designation distribution, you could add values like \$20 to the Children’s Advocacy Center, \$30 to CR Youth, and \$50 to the General fund.
- After selection of the gift funds and frequency, you will be prompted to select your payment information (this information can be saved for future gifts).

A screenshot of the 'Give' form. At the top right, it says '\$ USD'. Below this are three rows for designating funds. Each row has a '\$ 0' input field, a dropdown menu with a red 'X' to its right, and a description below. The first row is 'Children's Advocacy Center'. The second row is 'CR YOUTH' with the subtext 'Middle and High School ministry'. The third row is 'General' with the subtext 'Tithes and Offerings funds will go here.' Below these rows, it says 'Total: \$0' and a '+ Add donation' button. Underneath is a 'Frequency' dropdown menu set to 'One time'. At the bottom is a 'My information' section.

4. Defining frequency

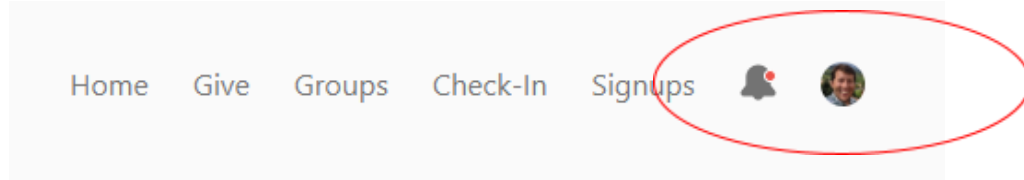
- If you want to add a Regular gift, you can select several options related to day of the week, day of the month, or other parameters.

A screenshot of the 'Frequency' form. At the top, it says 'Total: \$0' and a '+ Add donation' button. Below is a 'Frequency' dropdown menu set to 'Regularly'. Underneath are two more dropdown menus: 'Weekly' and 'on Sunday'. Below these is a section 'My first donation will be:' with a dropdown menu set to '11/19/2023'. At the bottom is a 'My information' section showing a profile picture, the name 'AJ (Andrew) Mattson', and the email 'ajm15@albion.edu'. Below that is a 'Select payment method' section.



5. View profile page

- Perhaps you want to view your current regular gifts or your giving history?
- Click your profile picture and you should see a profile page like below.



- If you scroll down, you will see a number of events you have been invited to participate in according to your registrations, and a My Giving link at the bottom of the page.



Hello, AJ (Andrew)!
[My profile & settings](#)

[Logout](#)

My schedule

[Actions](#) ▾

FRIDAY, NOVEMBER 17

7-9pm Small Group Night!!

CR YOUTH

🕒 You have not responded

[View all](#)

Activity & involvement




20/30 Something Group

CR YOUTH

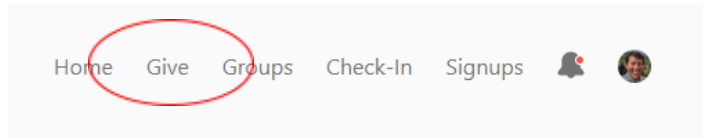
CR YOUTH



Men's Breakfast

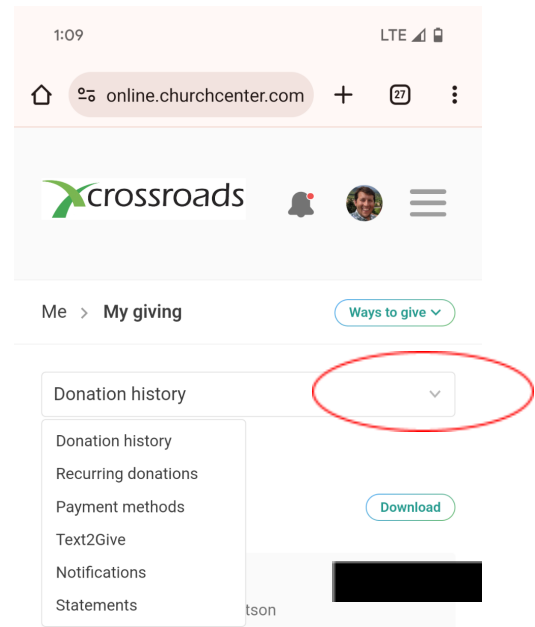
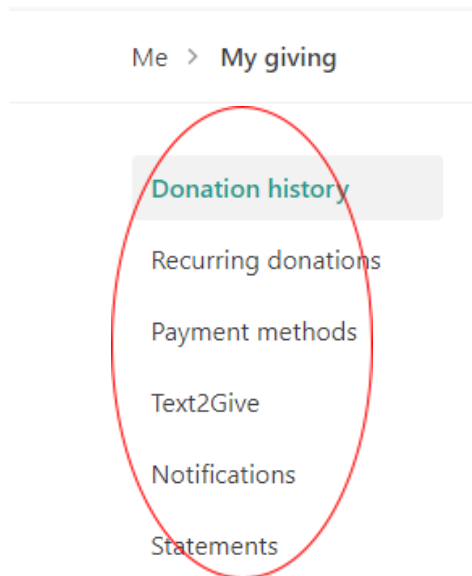
 [My giving](#) >

 [My registrations](#) >



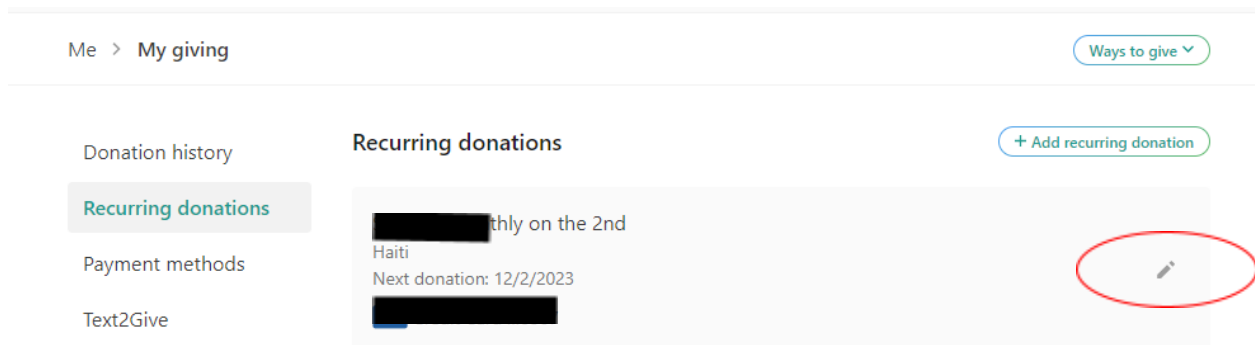
6. View all giving

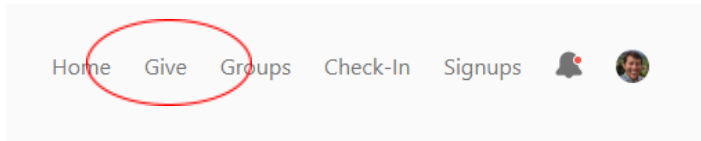
- When you click "My Giving," you will see a sidebar menu (left) - select the topic you are most interested in.
- If you are on a mobile webreader (viewing from your phone), you may instead see the menu as a drop down list instead (right).



7. Recurring donations

- When you select "Recurring donations" you will be able to view all recurring donations, the amount, frequency and timing, destination or fund, next gift date, and payment information.
- If you want to edit recurring donations, this can be done by clicking the pencil icon. **Note:** The amount of the donation can not be edited this way. Cancel this donation and add a new one to change the amount.





8. Notifications

- You can easily adjust notification preferences related to receipts and all donor account activity.

<p>Donation history</p> <p>Recurring donations</p> <p>Payment methods</p> <p>Text2Give</p> <p>Notifications</p> <p>Statements</p>	<p>Notifications</p> <p>Send donor account notifications to:</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> All my email addresses ▼ </div> <p>Send receipts when I give:</p> <div style="border: 1px solid #ccc; padding: 5px;"> Always email me donation receipts ▼ </div>
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9. Other sections

- Donation history**
 - View a snapshot record of donation history (can select which calendar year to view and/or download) as well as payment, amount, and fund information.
- Payment methods**
 - Manage payment methods available for giving.
- Text2Give**
 - Text a dollar amount to 84321 to initiate a one-time donation to CCM. Standard message and data rates may apply.
 - Visit for more information about the Text2Give system, maintained through Planning Center Giving.
- Statements**
 - Download year end (calendar year) statements for your own records.