

1. Logging In

- When logging into your profile on CCMonline.org, you will be transferred to churchcenter.com and prompted to log in with either phone number or email. A verification code will be sent to your contact and this code will log you in.

To get started, enter your mobile number.
We'll send you a code you can use to log in or create
an account.

888-555-1212

By continuing, you agree to Planning Center's Terms of
Service and Privacy Policy.

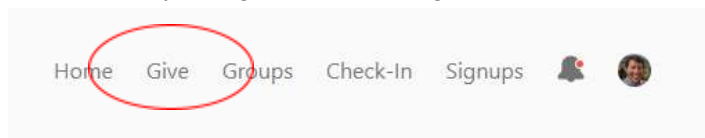
Next

Use email address instead

2. Giving home page

- After logging in, the site will offer you the home giving page, and you should see your name, contact information, and a profile photo if available under “My information.” A drop-down menu will permit you to give “One time” or “Regularly.”

A screenshot of the 'Give' page. At the top, there's a 'Give' header with a '\$ USD' currency selector. Below it is a form with a '\$ 0' input field and a 'General' dropdown menu. A note says 'Tithes and Offerings funds will go here.' To the right is a '+ Add donation' button. Below this is a 'Frequency' section with a 'One time' dropdown menu. Further down is a 'My information' section showing a profile picture and the name 'AJ (Andrew) Mattson' with email 'ajm15@albion.edu'. At the bottom is a 'Select payment method' section.



3. Adding gift information

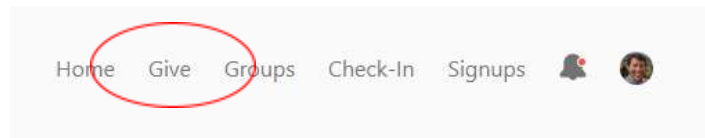
- Above the Frequency menu, you will be able to adjust the amounts to various funds offered through Crossroads Church and Ministries. For example, if you wanted to give \$100 for a one time gift, but have designation distribution, you could add values like \$20 to the Children's Advocacy Center, \$30 to CR Youth, and \$50 to the General fund.
- After selection of the gift funds and frequency, you will be prompted to select your payment information (this information can be saved for future gifts).

A screenshot of the 'Give' form. At the top right is a '\$ USD' currency selector. Below it are three rows for designated funds. Each row has a text input for the amount (all set to '\$ 0'), a dropdown menu for the fund name, and a red 'X' icon. The first row is 'Children's Advocacy Center'. The second row is 'CR YOUTH' with a subtext 'Middle and High School ministry'. The third row is 'General' with a subtext 'Tithes and Offerings funds will go here.' Below these rows is a 'Total: \$0' label and a '+ Add donation' button. Underneath is a 'Frequency' dropdown menu set to 'One time'. At the bottom is a 'My information' section header.

4. Defining frequency

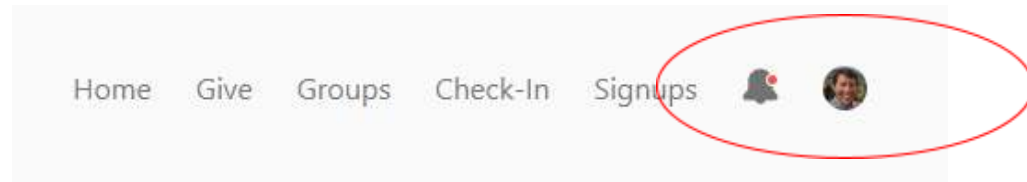
- If you want to add a Regular gift, you can select several options related to day of the week, day of the month, or other parameters.

A screenshot of the lower portion of the donation form. It starts with a 'Total: \$0' label and a '+ Add donation' button. Below is the 'Frequency' section, which includes a dropdown menu set to 'Regularly', followed by two more dropdowns: 'Weekly' and 'on Sunday'. Below this is a section 'My first donation will be:' with a date dropdown set to '11/19/2023'. Underneath is the 'My information' section, which displays a user profile for 'AJ (Andrew) Mattson' with the email 'ajm15@albion.edu'. At the very bottom is a 'Select payment method' section header.



5. View profile page

- Perhaps you want to view your current regular gifts or your giving history?
- Click your profile picture and you should see a profile page like below.



- If you scroll down, you will see a number of events you have been invited to participate in according to your registrations, and a My Giving link at the bottom of the page.



Hello, AJ (Andrew)!

[My profile & settings](#)

[Logout](#)

My schedule

[Actions](#) ▾

FRIDAY, NOVEMBER 17

7-9pm Small Group Night!!

CR YOUTH

👤 You have not responded

[View all](#)

Activity & involvement



20/30 Something Group

CR YOUTH

CR YOUTH



Men's Breakfast

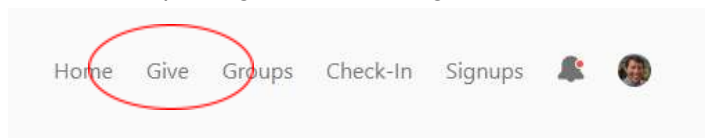


My giving



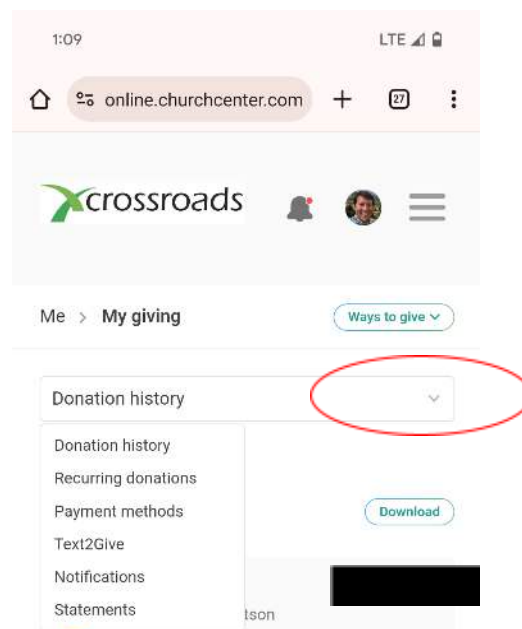
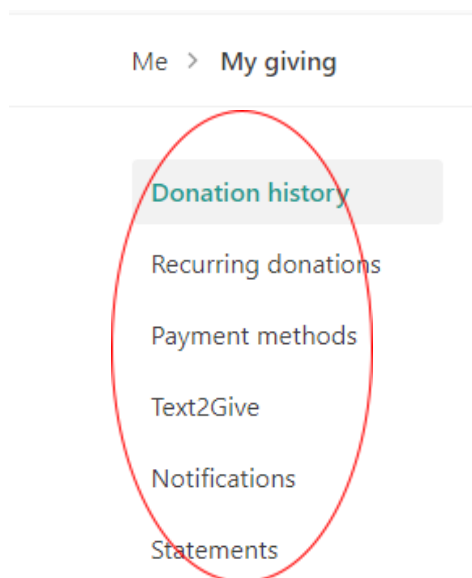
My registrations





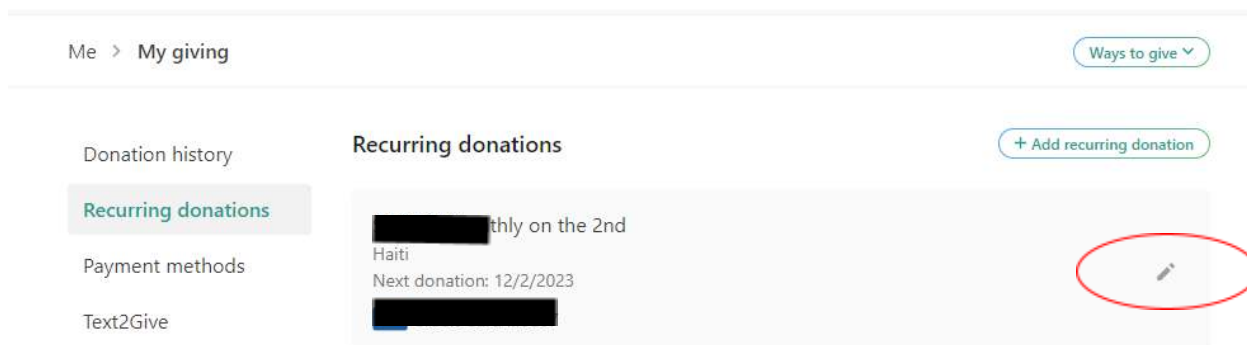
6. View all giving

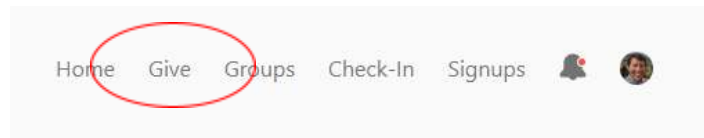
- When you click “My Giving,” you will see a sidebar menu (left) - select the topic you are most interested in.
- If you are on a mobile webreader (viewing from your phone), you may instead see the menu as a drop down list instead (right).



7. Recurring donations

- When you select “Recurring donations” you will be able to view all recurring donations, the amount, frequency and timing, destination or fund, next gift date, and payment information.
- If you want to edit recurring donations, this can be done by clicking the pencil icon. **Note:** The amount of the donation can not be edited this way. Cancel this donation and add a new one to change the amount.





8. Notifications

- You can easily adjust notification preferences related to receipts and all donor account activity.

Donation history	Notifications
Recurring donations	Send donor account notifications to:
Payment methods	<div>All my email addresses</div>
Text2Give	Send receipts when I give:
Notifications	<div>Always email me donation receipts</div>
Statements	

9. Other sections

- **Donation history**
 - View a snapshot record of donation history (can select which calendar year to view and/or download) as well as payment, amount, and fund information.
- **Payment methods**
 - Manage payment methods available for giving.
- **Text2Give**
 - Text a dollar amount to 84321 to initiate a one-time donation to CCM. Standard message and data rates may apply.
 - Visit for more information about the Text2Give system, maintained through Planning Center Giving.
- **Statements**
 - Download year end (calendar year) statements for your own records.